

**Pennington Borough Council
Reorganization Meeting – January 7, 2019**

Mayor Lawver called the Reorganization Meeting of the Borough Council to order at 7:00 pm. Borough Clerk Betty Sterling called the roll with Mayor Lawver and Council Members Chandler, Gnatt, Griffiths, Marciante and Mills in attendance.

Also present were Borough Administrator Eileen Heinzl, Public Works Superintendent Rick Smith, Public Safety Director Bill Meytrott, Chief Financial Officer Sandy Webb, Sergeant Doug Pinelli, Health Officer Stephanie Carey and Borough Attorney Walter Bliss.

Mayor Lawver announced that notice of this meeting has been given to the Hopewell Valley News, Trenton Times and was posted on the bulletin board in Borough Hall and on the Borough web-site according to the regulations of the Open Public Meetings Act.

Mayor Lawver invited everyone to stand for the Flag Salute.

Mayor Lawver invited Monsignor Michael Walsh from St. James Church to come forward for the Invocation.

Open to the Public – Agenda Items Only

Mayor Lawver read the following statement:

The meeting is now open to the public for comments on items on the agenda for which no public discussion is provided. In an effort to provide everyone interested an opportunity to address his or her comments to the Governing Body, a public comment time limit has been instituted for each speaker. **Please come forward and state your name and address for the record. Please limit comments to the Governing Body to a maximum of 3 minutes.**

There were no comments from the public.

Mayor's Business

Mayor Lawver invited Mayor Persichilli to come forward and then he read the following Proclamation:

**A PROCLAMATION BY THE MAYOR AND COUNCIL OF PENNINGTON
HONORING ANTHONY PERSICHILLI**

Whereas; Anthony Persichilli was born in Trenton, New Jersey, graduated from Ewing High School, and then earned his Bachelor of Arts degree in Secondary Education, followed by an MBA in Marketing at Rider College (now Rider University); and

Whereas; Anthony Persichilli held executive positions in human resources at AT&T and Prudential Financial, and also served as Special Assistant to the New Jersey Commissioner of Personnel, and with his wife Judith, moved to Pennington in 1977; and

Whereas; Anthony Persichilli entered the political arena winning election to Pennington Borough Council in 2004, chairing the Personnel Committee and serving on the Public Safety and Parking Committees; then after serving with distinction on Council, Anthony Persichilli was elected Mayor three times serving three terms of four years until his resignation in December, 2018, setting a 12 year record as the longest serving Mayor in Pennington Borough history; and

Whereas; Mayor Persichilli's many accomplishments include improving relations with Mercer County, launching renovations to the Reading Street Senior Center, helping the Shade Tree Committee work with the Public Works Department, and acting as "Busytown" Mayor and also making sweet potato pies at Toll Gate School; and

Whereas; Although the frequent footsteps of the peripatetic Persichilli often carried him to Bay Head, New Jersey or Vero Beach, Florida, his heart and soul remained in Pennington to inspire his capable colleagues and professional staff in achieving his many goals; and

Whereas; Anthony Persichilli received the Light of Hope Award from Catholic Charities for his service as a dedicated and passionate fundraiser for St. Francis Medical Center, the American Heart Association, and Catholic Charities; and

Whereas; while serving our community with great dedication to the office he greatly enjoyed, Mayor Anthony Persichilli has earned the respect and deep appreciation of colleagues, constituents, neighbors, and officials at all levels of government.

NOW THEREFORE BE IT PROCLAIMED that the Mayor and Council of the Borough of Pennington, recognize and honor the long and distinguished service and many accomplishments of Anthony Persichilli and extend to him and his wife, Judy, the best wishes of a grateful community on this 7th day of January 2019.

Mayor Persichilli asked his niece Carly Persichilli and nephew Dan Persichilli to come forward. Mayor Persichilli stated that fourteen years ago when he was sworn in, they held the bible for him and a lot has happened since then. Mayor Persichilli stated that his first meeting as Mayor lasted about three hours and he missed the after party, but tonight he will keep it short. Mayor Persichilli thanked everyone for allowing him to serve as Mayor and he has really enjoyed that time. Mayor Persichilli stated that he is sad to be leaving and Betty will never forgive him for leaving but one never knows he may run again in a couple years. Mayor Persichilli stated that it has been an incredibly wonderful experience and he appreciates all the work that everyone here does. Mayor Persichilli stated that he never really understood what was involved in running a town and he will talk about that a little later at the reception.

Mayor Lawver invited everyone to a reception to be held across the street at the Ocean First Bank.

Mayor Lawver recognized dignitaries and elected officials that were invited to the events this evening and thanked those in attendance for coming.

Presentation

Mayor Lawver invited Health Officer, Stephanie Carey to come forward to make a presentation. Stephanie Carey came forward and asked that Mayor Persichilli join her. Mrs. Carey stated that on behalf of the Pennington Borough Board of Health she would like to present to Mayor Persichilli a Certificate of Appreciation in recognition of his work to protect the health of the people of Pennington Borough and to promote a healthy environment. Mrs. Carey stated that Mayor Persichilli has been a key leader in initiatives including Complete Streets, Smoke Free Parks, Anti-Idling and most recently e-cigarettes. Mrs. Carey stated that in every way, Mayor Persichilli has been a champion for health and wellness in the community and the Board of Health wanted to express their deepest gratitude. Mrs. Carey presented Mayor Persichilli with a plaque.

Election Results

Mayor Lawver asked Borough Clerk Betty Sterling to announce the election results. Mrs. Sterling stated that the following Council Members were elected at the November 2018 General Election:

Deborah Gnatt for a term that will expire December 31, 2021 and
Elizabeth Semple Rosenblatt for a term that will expire December 31, 2021.

Adjournment of 2018 Council

At 7:10pm, Council Member Marciante made a motion to adjourn the 2018 Council, second by Council Member Chandler.

Oaths of Office

Borough Attorney, Walter Bliss administered the Oath of Office to Mrs. Gnatt and Ms. Semple.

Roll Call of 2019 Council

Mayor Lawver asked the Borough Clerk to call the roll for the 2019 Council. Mayor Lawver and Council Members Chandler, Gnatt, Griffiths, Lawver, Marciante, Mills and Semple were all present.

Election of Council President

Council Member Chandler nominated Glen Griffiths as Council President, second by Council Member Marciante. There were no other nominations. Upon a roll call vote all members present voted in favor.

Annual Resolutions

PENNINGTON BOROUGH RESOLUTION 2019-1.1

RESOLUTION APPOINTING HODULIK AND MORRISON AS BOROUGH AUDITOR FOR THE YEAR 2019

WHEREAS, the Borough of Pennington has a need to appoint a Borough Auditor and to contract for related professional auditing in the year 2019, including conduct of audits for 2019;

WHEREAS, the Borough Clerk has determined and has certified in writing that the anticipated value of this contract for professional services, having a term of one (1) year, will exceed \$17,500;

WHEREAS, approval of this contract complies with the Local Pay-To-Play Law, N.J.S.A. 19:44A-20.5, effective January 1, 2006, which except in prescribed circumstances prohibits the award of contracts with a value in excess of \$17,500 to any person or business entity which makes reportable contributions to

local political or candidate committees representing members of the governing body;

WHEREAS, such political contributions are permitted by the new statute only if the municipality has elected to award the contract through a competitive process involving a publicly advertised request for proposals and a review process based on written procedures and criteria prescribed in advance by the governing body or as otherwise provided by law;

WHEREAS, the appointee has made no such political contribution and shall make no such contribution during the term of the contract;

WHEREAS, approval of this contract also complies with Chapter 15, Article I of the Code of the Borough of Pennington which prohibits certain political contributions by professional business entities regardless of the value of the contract;

WHEREAS, this contract is being awarded as a professional services contract in compliance with the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., without advertising for proposals or competitive bidding, because the services contracted for are of such a qualitative nature as will not reasonably permit the drawing of specifications or the receipt of competitive bids;

WHEREAS, Hodulik and Morrison, P.A. has served as Borough Auditor and proposes to continue to serve in this capacity for fees not to exceed in the aggregate \$ 26,210.00 for the following services: annual audit of the Borough (\$18,210.00); preparation of annual financial statement (\$4,340.00); preparation of annual debt statement (\$1,010.00); audit of the Pennington Library (\$2,650.00);

WHEREAS, Hodulik and Morrison shall perform such additional professional services as may be requested from time to time by the Borough at the following hourly rates: principal - \$140.00; senior accountant - \$130.00; junior accountant - \$120.00; and as further set forth in the attached letter of engagement dated December 28, 2018 provided aggregate fees under this contract, including expenses, shall not exceed \$26,210.00 without the prior written approval of Borough Council;

WHEREAS, Hodulik and Morrison has completed and submitted a sworn Business Entity Disclosure Certification which certifies that the firm has made and shall make no political contribution prohibited by the relevant provisions of either the statute or the Borough Code concerning pay-to-play;

WHEREAS, Hodulik & Morrison shall comply with requirement for Anti-Discrimination and Affirmative Action as set forth in the annexed Schedule A;

WHEREAS, the Chief Financial Officer of the Borough has certified that funds are available for the purpose of this contract;

WHEREAS, the Local Public Contracts Law requires that a resolution authorizing an award of contract for professional services without competitive bid be publicly advertised following adoption;

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Pennington, that Hodulik and Morrison, P.A. be appointed as Borough Auditor of the Borough of Pennington for a period of one year in compliance with applicable law;

BE IT FURTHER RESOLVED, that the Mayor, with the attestation of the Borough Clerk, is hereby authorized to enter into a professional services agreement with Hodulik and Morrison by accepting the annexed letter of engagement dated December 28, 2018 with such amendments as are required above;

NOW, BE IT FURTHER RESOLVED, that a copy of this resolution shall be published in the Hopewell Valley News as required by law within ten (10) days of its adoption.

Record of Council Vote on Passage

COUNCILMAN	AYE	NAY	N.V.	A.B.	COUNCILMAN	AYE	NAY	N.V.	A.B.
Chandler	S				Marciante	M			
Gnatt	X				Mills	X			
Griffiths	X				Semple	X			

Council Member Marciante made a motion to approve Resolution 2019-1.1, second by Council Member Chandler with all members present voting in favor.

**BOROUGH OF PENNINGTON
RESOLUTION #2019-1.2**

**RESOLUTION APPOINTING EDWARD J. MCMANIMON AS BOND COUNSEL FOR THE YEAR
2019**

WHEREAS, the Borough seeks to appoint Edward J. McManimon as Bond Counsel for 2019; and

WHEREAS, Bond Counsel shall perform professional services in accordance with a professional services agreement substantially in the form attached to this resolution; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq) authorizes award of this contract as a contract for professional services not requiring advertisement for competitive bids; and

WHEREAS, Mr. McManimon has completed and submitted a sworn Business Entity Disclosure Certification which certifies that neither he nor his firm has made or shall make any political contribution prohibited by relevant provisions of N.J.S.A. 19:44A-20.5 or Chapter 15, Article I of the Pennington Borough Code, regarding pay-to-play;

WHEREAS, McManimon and Scotland shall comply with requirements for Anti-Discrimination and Affirmative Action as set forth in the annexed Schedule A;

WHEREAS, the Chief Financial Officer has certified that funds are available for this contract within various capital ordinances or in budget line #: 9-01-20-130-000-251;

NOW, THEREFORE, BE IT RESOLVED, by the Pennington Borough Council that Edward J. McManimon is hereby appointed as Bond Counsel for a period of one year in accordance with appropriate New Jersey Statutes and a contract substantially in the form attached subject to approval as to form by the Borough Attorney; and

BE IT FURTHER RESOLVED, that a copy of this resolution shall be published in the Hopewell Valley News as required by Law within ten days of its passage.

Record of Council Vote on Passage

COUNCILMAN	AYE	NAY	N.V.	A.B.	COUNCILMAN	AYE	NAY	N.V.	A.B.
Chandler	M				Marciante	X			
Gnatt	S				Mills	X			
Griffiths	X				Semple	X			

Council Member Chandler made a motion to approve Resolution 2019-1.2, second by Council Member Gnatt with all members present voting in favor.

Mayor Lawver called for a Consent Agenda of Resolutions 2019-1.3, 2019- 1.9, 2019-1.10 and 2019-1.13 as they all relate to the Municipal Court. Council Member Marciante made a motion to approve Resolutions 2019-1.3, 2019-1.9, 2019-1.10 and 2019-1.13, second by Council Member Chandler. Mayor Lawver asked for comments or questions on any of the resolutions. There were none. Upon a roll call vote all members present voted in favor.

**BOROUGH OF PENNINGTON
RESOLUTION #2019- 1.3**

**RESOLUTION APPOINTING CRAIG J. HUBERT AS CHIEF MUNICIPAL PROSECUTOR FOR
THE YEAR 2019**

WHEREAS, N.J.S.A. 2B:24-4e provides that a municipality may appoint municipal prosecutors as necessary to administer justice in a timely and effective manner in municipal court;

WHEREAS, N.J.S.A. 2B:25-6f requires that when a municipality has appointed more than one municipal prosecutor a chief municipal prosecutor be designated and appointed by the municipality;

WHEREAS, Borough Council seeks to designate and appoint Craig Hubert as the Chief Municipal Prosecutor;

WHEREAS, it is understood that Mr. Hubert has not represented criminal defendants in any municipal court or Superior Court in Mercer County as of January 1, 2019; and

WHEREAS, Mr. Hubert has completed and submitted a sworn Business Entity Disclosure Certification which certifies that neither he nor his firm has made or shall make any political contribution prohibited by relevant provisions of N.J.S.A. 19:44A-20.5 or Chapter 15, Article I of the Pennington Borough Code, regarding pay-to-play;

WHEREAS, Craig Hubert shall comply with requirements for Anti-Discrimination and Affirmative Action as set forth in the annexed Schedule A;

WHEREAS, Mr. Hubert shall be compensated as Chief Prosecutor at the rate of \$ 300.00 for each session of Municipal Court at which he serves, payable to the firm of Szaferman Lakind;

WHEREAS, the Chief Financial Officer has certified that funds are available in budget line

9-01-25-275-000-201;

NOW, THEREFORE, BE IT RESOLVED, by Borough Council of the Borough of Pennington, that Craig J. Hubert is hereby designated and appointed Chief Municipal Prosecutor of Pennington Borough for the year 2019.

Record of Council Vote on Passage									
COUNCILMAN	AYE	NAY	N.V.	A.B.	COUNCILMAN	AYE	NAY	N.V.	A.B.
Chandler	S				Marciante	M			
Gnatt	X				Mills	X			
Griffiths	X				Semple	X			

**BOROUGH OF PENNINGTON
RESOLUTION #2019-1.9**

RESOLUTION APPOINTING ALTERNATE PROSECUTORS FOR THE YEAR 2019

WHEREAS, N.J.S.A. 2B:24-4e provides that a municipality may appoint municipal prosecutors as necessary to administer justice in a timely and effective manner in municipal court;

WHEREAS, N.J.S.A. 2B:25-6f requires that when a municipality has appointed more than one municipal prosecutor a chief municipal prosecutor shall be designated and appointed by the municipality;

WHEREAS, Borough Council has appointed Craig Hubert as the Chief Municipal Prosecutor; and

WHEREAS, the Borough seeks to appoint first, second, third and fourth alternate prosecutors to substitute in that order for the Chief Municipal Prosecutor when the Chief Municipal Prosecutor is not able to cover a court session; and

WHEREAS, it is understood that the municipal prosecutor and alternate prosecutors designated and appointed herein have not represented criminal defendants in any municipal court or Superior Court in Mercer County as of January 1, 2019; and

WHEREAS, each alternate prosecutor has completed and submitted a sworn Business Entity Disclosure Certification which certifies that neither they nor their respective firms have made or shall make any political contribution prohibited by relevant provisions of N.J.S.A. 19:44A-20.5 or Chapter 15, Article I of the Pennington Borough Code, regarding pay-to-play;

WHEREAS, each alternate prosecutor shall comply with requirements for Anti-Discrimination and Affirmative Action as set forth in the annexed Schedule A;

NOW, THEREFORE, BE IT RESOLVED, by Borough Council of the Borough of Pennington that the following appointments are made for the year 2019:

1. Thomas Manzo is hereby appointed First Alternate Prosecutor of Pennington Borough.
2. Lyle Hough is hereby appointed Second Alternate Prosecutor of Pennington Borough.
3. Jeff Rubin is hereby appointed Third Alternate Prosecutor of Pennington Borough.
4. Robert Yostembski is hereby appointed Fourth Alternate Prosecutor of Pennington Borough.

BE IT FURTHER RESOLVED, that the alternate prosecutors shall be compensated for each court session in which they serve at the same rate as the Chief Municipal Prosecutor.

Record of Council Vote on Passage									
COUNCILMAN	AYE	NAY	N.V.	A.B.	COUNCILMAN	AYE	NAY	N.V.	A.B.
Chandler	S				Marciante	M			
Gnatt	X				Mills	X			
Griffiths	X				Semple	X			

**BOROUGH OF PENNINGTON
RESOLUTION #2019 - 1.10**

**RESOLUTION APPOINTING RICHARD KELLY AS PUBLIC DEFENDER
FOR THE YEAR 2019**

WHEREAS, Borough Council seeks to designate and appoint Richard Kelly as the Public Defender;

WHEREAS, Mr. Kelly has completed and submitted a sworn Business Entity Disclosure Certification which certifies that neither he nor his firm has made or shall make any political contribution prohibited by relevant provisions of N.J.S.A. 19:44A-20.5 or Chapter 15, Article I of the Pennington Borough Code, regarding pay-to-play;

WHEREAS, Mr. Kelly shall comply with requirements for Anti-Discrimination and Affirmative Action as set forth in the annexed Schedule A;

WHEREAS, Mr. Kelly shall be compensated as Public Defender at a rate of \$200.00 for each court session in which he serves;

WHEREAS, the Chief Financial Officer has certified that funds are available in the Trust Fund under Public Defender or in budget account #: 9-01-43-495-000-255;

NOW, THEREFORE, BE IT RESOLVED, by Borough Council of the Borough of Pennington, that Richard Kelly is hereby designated and appointed Public Defender for Pennington Borough for the year 2019.

Record of Council Vote on Passage

COUNCILMAN	AYE	NAY	N.V.	A.B.	COUNCILMAN	AYE	NAY	N.V.	A.B.
Chandler	S				Marciante	M			
Gnatt	X				Mills	X			
Griffiths	X				Semple	X			

**BOROUGH OF PENNINGTON
RESOLUTION 2019 – 1.13**

**RESOLUTION REAPPOINTING ERIC M. PERKINS AS MUNICIPAL
COURT JUDGE**

WHEREAS, it is the desire of the Mayor of the Borough to reappoint Mr. Eric Perkins Municipal Court Judge for a full three year term commencing January 1, 2019;

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Pennington, that the reappointment of Eric M. Perkins as Municipal Court Judge for a term commencing January 1, 2019 and ending December 31, 2021, is hereby approved; and it is

FURTHER RESOLVED, that the annual salary for the Municipal Court Judge shall be as provided by ordinance.

Record of Council Vote on Passage

COUNCILMAN	AYE	NAY	N.V.	A.B.	COUNCILMAN	AYE	NAY	N.V.	A.B.
Chandler	S				Marciante	M			
Gnatt	X				Mills	X			
Griffiths	X				Semple	X			

**PENNINGTON BOROUGH
RESOLUTION NO. 2019 - 1.4**

**RESOLUTION APPOINTING WALTER R. BLISS, JR.
AS BOROUGH ATTORNEY FOR THE YEAR 2019**

WHEREAS, the Borough of Pennington has a need to appoint a Borough Attorney and to contract for related professional legal services in the year 2019;

WHEREAS, the Borough Clerk has determined and has certified in writing that the anticipated value of this contract for professional services, having a term of one (1) year, will exceed \$17,500;

WHEREAS, approval of this contract complies with the Local Pay-To-Play Law, N.J.S.A. 19:44A-

20.5, effective January 1, 2006, which except in prescribed circumstances prohibits the award of contracts with a value in excess of \$17,500 to any person or business entity which makes reportable contributions to local political or candidate committees representing members of the governing body;

WHEREAS, such political contributions are permitted by the statute only if the municipality has elected to award the contract through a competitive process involving a publicly advertised request for proposals and a review process based on written procedures and criteria prescribed in advance by the governing body or as otherwise provided by law;

WHEREAS, the appointee has made no such political contribution and shall make no such contribution during the term of the contract;

WHEREAS, approval of this contract also complies with Chapter 15, Article I of the Code of the Borough of Pennington which prohibits certain political contributions by professional business entities regardless of the value of the contract;

WHEREAS, this contract is being awarded as a professional services contract in compliance with the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., without advertising for proposals or competitive bidding, because the services contracted for are of such a qualitative nature as will not reasonably permit the drawing of specifications or the receipt of competitive bids;

WHEREAS, Walter R. Bliss, Jr. has served as Borough Attorney and proposes to continue to serve in this capacity in both litigation and non-litigation matters at his previous billing rate of \$120 per hour, plus reimbursement for reasonable out-of-pocket expenses;

WHEREAS, Mr. Bliss further proposes that the services of any legal counsel associated with the Law Offices of Walter R. Bliss Jr., if needed, be compensated at the rate of \$110.00 per hour;

WHEREAS, total fees for the legal services of Walter R. Bliss Jr. and the Law Offices of Walter R. Bliss Jr., including expenses, shall not exceed in the aggregate \$ 40,000.00 without the prior written approval of Borough Council;

WHEREAS, Mr. Bliss has completed and submitted a sworn Business Entity Disclosure Certification which certifies that neither he nor his firm has made nor shall make any political contribution prohibited by the relevant provisions of either the statute or the Borough Code concerning pay-to-play;

WHEREAS, Mr. Bliss shall comply with requirements for Anti-Discrimination and Affirmative Action as set forth in the annexed Schedule A;

WHEREAS, the Chief Financial Officer of the Borough has certified that funds are available for the purpose of this contract in budget line #: 9-01-20-155-000-261;

WHEREAS, the Local Public Contracts Law requires that a resolution authorizing an award of contract for professional services without competitive bid be publicly advertised following adoption;

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Pennington that Walter R. Bliss, Jr. be appointed as Borough Attorney of the Borough of Pennington for a period of one year in compliance with applicable law;

BE IT FURTHER RESOLVED, that the Mayor, with the attestation of the Borough Clerk, is hereby authorized to enter into a professional services agreement with Walter R. Bliss, Jr. in the form annexed hereto;

BE IT FURTHER RESOLVED, that a copy of this resolution shall be published in the Hopewell Valley News as required by law within ten (10) days of its adoption.

Record of Council Vote on Passage

COUNCILMAN	AYE	NAY	N.V.	A.B.	COUNCILMAN	AYE	NAY	N.V.	A.B.
Chandler	M				Marciante	X			
Gnatt	X				Mills	S			
Griffiths	X				Semple	X			

Council Member Chandler made a motion to approve Resolution 2019-1.4, second by Council Member Mills with all members present voting in favor.

**BOROUGH OF PENNINGTON
RESOLUTION #2019 – 1.5**

**RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF PENNINGTON
DESIGNATING DEPOSITORY BANKS, OFFICIAL NEWSPAPERS AND OFFICIAL
SIGNATORIES FOR THE BOROUGH FOR THE YEAR 2019**

BE IT RESOLVED:

That The Bank of Princeton, Wells Fargo, PNC Bank, Bank of America, Northfield Bank, TD Bank, Ocean Bank, and Santander Bank, be declared official depositories of the Borough of Pennington for 2019 provided any such bank receiving Borough funds first submit a sworn statement that it has not made political contributions in violation of Chapter 15, Article 1 of the Code of the Borough of Pennington regarding pay-to-play;.

BE IT RESOLVED:

That the Hopewell Valley News be designated as the official weekly publication for the Borough of Pennington for 2019, and as is required by law.

BE IT RESOLVED:

That the Hopewell Valley News and Trenton Times be designated for notification purposes when required under the Open Public Meetings Act for the Borough of Pennington.

BE IT RESOLVED:

That Mayor Joseph Lawver and the Borough Clerk (and in the absence of the Mayor, the Council President) be and hereby are designated as the authorized representatives of the Borough of Pennington to sign for and on behalf of the Borough all applications to the Federal and State governments, as well as in any other matters.

BE IT RESOLVED:

That the following individuals are designated as official signatories for the Borough of Pennington:

- 1 Mayor - Joseph Lawver
- 2 Finance Officer - Sandra Webb
- 3 Borough Administrator – Eileen Heinzl
- 4 Council President – Glen Griffiths

Record of Council Vote on Passage

COUNCILMAN	AYE	NAY	N.V.	A.B.	COUNCILMAN	AYE	NAY	N.V.	A.B.
Chandler	M				Marciante	X			
Gnatt	S				Mills	X			
Griffiths	X				Semple	X			

Council Member Chandler made a motion to approve Resolution 2019-1.5, second by Council Member Gnatt with all members present voting in favor.

**BOROUGH OF PENNINGTON
RESOLUTION #2019 – 1.6**

**RESOLUTION ESTABLISHING THE REGULAR MEETING SCHEDULE FOR THE
BOROUGH COUNCIL FOR THE YEAR 2019**

WHEREAS, in 2019 the Pennington Borough Council will meet at Borough Hall for their Regular Meetings on the first Monday of each month starting at 7:00 PM unless otherwise noted;

January 7, 2019 – Regular & Reorganization (Monday)

February 4, 2019

March 4, 2019

April 1, 2019

May 6, 2019

June 3, 2019

July 1, 2019

August 5, 2019

September 3, 2019 (Tuesday)

October 8, 2019 (Tuesday)

November 4, 2019

December 2, 2019

December 27, 2019 – (3:00 pm) (Friday)

- Reorganization meeting to be held on January 6th , 2020, immediately followed by the Regular Council Meeting;

NOW THEREFORE BE IT RESOLVED that the meeting schedule for the Borough Council of the Borough of Pennington is approved as stated above.

Record of Council Vote on Passage									
COUNCILMAN	AYE	NAY	N.V.	A.B.	COUNCILMAN	AYE	NAY	N.V.	A.B
Chandler	X				Marciante	X			
Gnatt	S				Mills	M			
Griffiths	X				Semple	X			

Council Member Mills made a motion to approve Resolution 2019-1.6, second by Council Member Gnatt with all members present voting in favor.

**BOROUGH OF PENNINGTON
RESOLUTION #2019 – 1.7**

**RESOLUTION FIXING THE RATE OF INTEREST AND YEAR-END PENALTY FOR
DELINQUENT REAL ESTATE TAX PAYMENTS AND AUTHORIZING THE TAX COLLECTOR
TO EXTEND THE GRACE PERIOD FOR THE 3RD QUARTER TAX PAYMENTS FOR 2019 IF
NECESSARY**

WHEREAS, R.S. 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for nonpayment of taxes or assessments on or before the date when they would become delinquent, subject to maximum rates provided by law;

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Pennington, County of Mercer, State of New Jersey, that property taxes shall be due and payable quarterly on February 1st, May 1st, August 1st, and November 1st of each year with a ten-day grace period, after which such taxes, if remaining unpaid, shall become delinquent and interest shall be charged thereon from the date the tax was first payable to the date of actual payment, at the following rates: eight percent (8%) per annum on the first \$1,500 of the delinquency and eighteen percent (18%) per annum on any amount in excess of \$1,500.; and

BE IT FURTHER RESOLVED, that payments on delinquent accounts shall be credited first to the first \$1,500 of the delinquency and then to the balance of the delinquency, and once the first \$1,500 of the delinquency has been paid, the interest rate shall be eighteen percent (18%) on the balance of the delinquency regardless of the amount of such balance; and

BE IT FURTHER RESOLVED, that a year-end penalty of six percent (6%) shall be assessed on the last day of the fiscal year on the full amount of delinquent accounts with delinquencies in excess of \$10,000.; and

BE IT FURTHER RESOLVED, that the Pennington Borough Council hereby authorizes the Tax Collector to extend the grace period for third quarter 2019 tax payments; and

BE IT FURTHER RESOLVED, that the Tax Collector shall determine the extension period upon receipt of the 2019 Final Tax Bills and said period shall not exceed 30 days beyond the mailing date of the bills to taxpayers.

BE IT FINALLY RESOLVED that a certified copy of this resolution be forwarded to the Tax Collector and Borough Auditor.

Record of Council Vote on Passage									
COUNCILMAN	AYE	NAY	N.V.	A.B.	COUNCILMAN	AYE	NAY	N.V.	A.B
Chandler	M				Marciante	X			
Gnatt	S				Mills	X			
Griffiths	X				Semple	X			

Council Member Chandler made a motion to approve Resolution 2019-1.7, second by Council Member Gnatt with all members present voting in favor.

**BOROUGH OF PENNINGTON
RESOLUTION #2019 – 1.8**

RESOLUTION ESTABLISHING COMMITTEES OF COUNCIL FOR 2019

WHEREAS, Pennington Borough Council elects to establish certain committees of its members as will assist it in the coming year;

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Pennington, County of Mercer, State of New Jersey, as follows:

1. The following committees of Council are hereby created, each to consist of 3 Council members, of whom one shall be chair and two shall be Committee members:
 - a. Personnel
 - b. Public Safety
 - c. Public Works
 - d. Finance

Each such committee shall monitor the functioning of Borough Government within its subject area and shall report regularly thereon to Council, making such recommendations for action by the governing body as the committee deems appropriate. No such committee shall have decision-making powers with respect to any administrative or policy matter.

2. One member of Council shall serve as liaison to the following Boards and Commissions:
 - a. Planning and Zoning Board
 - b. Senior Advisory Board
 - c. Library Board of Trustees
 - d. Historic Preservation Commission
 - e. Environmental Commission
 - f. Economic Development Commission
 - g. Open Space Committee
 - h. Recreation Commission
 - i. Board of Health
 - j. Shade Tree Commission
3. The chairpersons and members of the above committees and the above liaisons shall be appointed by the Mayor with the advice and consent of Council.
4. Appointments and assignments by the Mayor for 2019 are set forth in the attached list. All such appointments and assignments are hereby approved.

Record of Council Vote on Passage

COUNCILMAN	AYE	NAY	N.V.	A.B.	COUNCILMAN	AYE	NAY	N.V.	A.B
Chandler	M				Marciante	X			
Gnatt	X				Mills	S			
Griffiths	X				Semple	X			

Council Member Chandler made a motion to approve Resolution 2019-1.10, second by Council Member Mills with all members present voting in favor.

**BOROUGH OF PENNINGTON
RESOLUTION 2019-1.11**

**RESOLUTION APPOINTING WILLIAM MEYTROTT AS JOINT INSURANCE FUND
COMMISSIONER FOR A PERIOD OF ONE YEAR FROM JANUARY 1
THROUGH DECEMBER 31, 2019**

WHEREAS, the Borough of Pennington is required to appoint annually a Joint Insurance Fund Commissioner to serve for the year;

WHEREAS, it is the desire of the Mayor and Council to appoint William Meytrott to that position, for the period of one year from January 1 through December 31, 2019;

NOW, THEREFORE, BE IT RESOLVED, that William Meytrott is hereby appointed as Joint Insurance Fund Commissioner for a one year term effective January 1, 2019 and ending December 31, 2019;

and

BE IT FURTHER RESOLVED, by the Borough Council of the Borough of Pennington that Mr. Meytrott shall serve in this capacity without additional compensation.

Record of Council Vote on Passage									
COUNCILMAN	AYE	NAY	N.V.	A.B.	COUNCILMAN	AYE	NAY	N.V.	A.B.
Chandler	M				Marciante	X			
Gnatt	S				Mills	X			
Griffiths	X				Semple	X			

Council Member Chandler made a motion to approve Resolution 2019-1.11, second by Council Member Gnatt with all member present voting in favor.

**BOROUGH OF PENNINGTON
RESOLUTION 2019 – 1.12**

RESOLUTION RE-ESTABLISHING THE HOPEWELL VALLEY GREEN TEAM

WHEREAS, the governing bodies of Hopewell Borough, Hopewell Township and Pennington Borough recognize a need to develop “green” initiatives to create a plan for a healthy economy, environment and society in Hopewell Valley; and

WHEREAS, the governing bodies of Hopewell Borough, Hopewell Township and Pennington Borough desire to identify and support green, sustainable practices which benefit our residents and business partners that are easy to replicate and affordable to implement; and

WHEREAS, the Borough of Hopewell, the Township of Hopewell and the Borough of Pennington have each resolved to participate in **SUSTAINABLE JERSEY™**, a certification program for municipalities in New Jersey that want to go green, control costs and save money, and take steps to sustain their quality of life over the long term; and

WHEREAS, the governing bodies of Hopewell Borough, Hopewell Township and Pennington Borough have identified a need to work collaboratively to achieve **SUSTAINABLE JERSEY™** certification as the economical and environmental health of Hopewell Valley does not end at municipal borders; and

WHEREAS, the governing bodies of Hopewell Borough, Hopewell Township and Pennington Borough, in an attempt to focus attention on green issues and to further the primary goals of saving tax dollars, assuring clean air and water, improving working and living environments, and strengthening communities that are sustainable economically, environmentally and socially well into the future, established the “Hopewell Valley Green Team”; and

WHEREAS, since on or about August 3, 2009, the Hopewell Valley Green Future Task Force, now the Hopewell Valley Green Team, with annually appointed members comprised of a minimum of four representatives of each Hopewell Valley municipality, including one governing body member liaison, one municipal staff representative and at least two members of the public representing residents, businesses, congregations and other community groups, met quarterly or as needed to develop and recommend programs and projects that seek to:

1. Improve public health and safety.
2. Identify alternative energy options.
3. Encourage water and energy conservation.
4. Reduce environmental pollution.
5. Promote recycling efforts.
6. Preserve natural resources.
7. Increase public awareness regarding green initiatives through the development of educational programs and resources dedicated to green initiatives.
8. Provide updates and recommendations to Hopewell Valley governing bodies, administrations, planning boards, environmental commissions, shade tree boards and other groups directly or indirectly responsible to environmental issues; and

WHEREAS, the governing bodies of Hopewell Borough, Hopewell Township, and Pennington Borough desire that the Hopewell Valley Green Team continue meeting, on a quarterly or as needed basis, to develop and recommend the above-described programs and projects;

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Pennington that it hereby supports and does re-establish the Hopewell Valley Green Team, formerly the Hopewell Valley Green Future Task Force, in cooperation with the Borough of Hopewell and the Township of Hopewell; and

BE IT FURTHER RESOLVED, that the following individuals are appointed to serve on the Hopewell Valley Green Team for 2019, and that the Borough shall provide details of said appointments to the municipal clerks of the Borough of Hopewell and the Township of Hopewell: Joann Held, Margret Van Vuuren, Joseph Lawver and Eileen Heinzl.

Record of Council Vote on Passage

COUNCILMAN	AYE	NAY	N.V.	A.B.	COUNCILMAN	AYE	NAY	N.V.	A.B.
Chandler	M				Marciante	X			
Gnatt	X				Mills	S			
Griffiths	X				Semple	X			

Council Member Chandler made a motion to approve Resolution 2019-1.12, second by Council Member Mills with all members present voting in favor.

MAYORS APPOINTMENTS/RE-APPOINTMENTS TO LOCAL BOARDS

Mayor Lawver announced the following appointments:

Planning Board

- Designation of Eileen Heinzl as Mayor's designee in the absence of the Mayor pursuant to N.J.S.A. 40:55D-23
- Borough Official – William Meytrott – for the year 2019
- Kate O'Neill – reappointed to 4 year term ending December 31, 2022
- James Reilly – reappointed to a 4 year term ending December 31, 2022
- Cara Laitusis – reappointed as Alternate 1 for a 2 year term ending December 31, 2020
- Anthony Persichilli - appointed as Alternate 2 for an unexpired term ending December 31, 2019
- Council Representative – Deborah Gnatt – for the year 2019

Economic Development

- Chris Murphy – 1 year term to December 31, 2019
- Council Representative – Catherine Chandler – for the year 2019

Environmental Commission

- Joann Held – reappointed to a 3 year term ending December 31, 2021
- Harry Compton – reappointed as Chair to a 3 year term ending December 31, 2021
- Nicholas Angarone – reappointed to a 3 year term ending December 31, 2021
- Brian Friedlich – appointed to an unexpired term ending December 31, 2019
- Council Representative – Catherine Chandler – appointed to December 31, 2019

Open Space Committee

- Council Representative – Deborah Gnatt – appointed to December 31, 2019

APPOINTMENTS/RE-APPOINTMENTS TO LOCAL BOARDS – (WITH COUNCIL APPROVAL)

Mayor Lawver announced the following appointments. Council Member Chandler made a motion to approve the following appointments, second by Council Member Marcianti with all members present voting in favor.

Parks and Recreation (w/Council Approval)

- Council Representative – Liz Semple – appointed to December 31, 2019

Board of Health (w/Council Approval)

- Marjorie Kaplan reappointed to a 3 year term ending December 31, 2021
- Council Representative – Glen Griffiths – appointed to December 31, 2019

Library Board of Trustees (w/Council Approval)

- Council Representative – Beverly Mills – appointed to December 31, 2019

Shade Tree Commission (w/Council Approval)

- Gabe Rosko reappointed to a 3 year term ending December 31, 2021
- Michael Rheinhardt appointed to an unexpired term ending December 31, 2020
- Mary Wagner reappointed to a 3 year term ending December 31, 2021
- Council Representative – Liz Semple – appointed to December 31, 2019

Senior Advisory Board (w/Council Approval)

- Murray Peyton reappointed to a 2 year term ending December 31, 2020
- Council Representative – Joseph Lawver – appointed to December 31, 2019

Historic Preservation Commission (w/Council Approval)

- Eric Holtermann reappointed as a Class A member to a 4 year term ending December 31, 2022
- Robert Chandler reappointed as a Class B member to a 4 year term ending December 31, 2022
- Hannah Williams reappointed as a Class c Alternate for a 2 year term ending December 31, 2020
- Council Representative – Bev Mills – appointed to December 31, 2019

At 7:26pm, Council Member Chandler made a motion to adjourn the Reorganization Meeting, second by Council Member Mills.

Respectfully submitted,

Elizabeth Sterling
Borough Clerk